

**REGISTER OF  
ENTERPRISE AGREEMENTS**

**ENTERPRISE AGREEMENT NO:** EA99/66

**TITLE:** Gosford Race Club & Australian Workers Union Agreement 1998

**I.R.C. NO:** 99/93

**DATE APPROVED/COMMENCEMENT:** 3 February 1999

**TERM:** 2 May 2000

**NEW AGREEMENT OR  
VARIATION:** New

**GAZETTAL REFERENCE:**

**DATE TERMINATED:**

**NUMBER OF PAGES:** 8

**COVERAGE/DESCRIPTION OF**

**EMPLOYEES:** Applies to employee who are engaged under the terms and conditions of the Race Clubs &c Employees (State) Award

**PARTIES:** Gosford Race Club Ltd -&- The Australian Workers' Union, New South Wales





## GOSFORD RACE CLUB & AWU ENTERPRISE AGREEMENT, 1998.

### MEMORANDUM OF AGREEMENT

An Agreement made on the September, 1998 in pursuance of the provisions of the Industrial Relations Act, 1996, as amended, between Gosford Race Club, (hereinafter referred to as "the Club") of one part and of the Australian Workers Union, New South Wales, (hereinafter referred to as "the Union"), duly registered industrial union of employees on the other part. Whereas it has been agreed by and between the parties hereto, that this Agreement as it refers to rates of pay and conditions of employment for the classes of employees hereinafter mentioned in the employ of the Club shall be the instrument for the regulation of rates of pay and conditions of employment of the said classes of employees for the term hereinafter set forth. Rates of pay and conditions not specified in this agreement will be determined by the Race Clubs, & c., Employees (State) Award, as varied.

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##### Clause No Description

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Registered  
Enterprise Agreement  
Industrial Registrar

#### 2. FUTURE NEGOTIATIONS

The Club and the Union agree that discussions will take place no later than three months prior to the end of this Agreement to reach agreement on the terms and conditions of a new agreement.

#### 3. NO FURTHER CLAIMS

The Wage adjustments provided by this Agreement are in substitution for those provided by the award during the period covered by the Agreement.

It is a term of this Agreement that except as provided by Clause 5, for the duration of this Agreement the Union and its members undertake not to pursue any extra claims, award or over-award, except when consistent with this Agreement.

#### 4. APPLICATION OF AWARD

The operation of this agreement is supplementary to the operation of the Race Clubs, & c. Employees (State) Award.

To the extent that the provisions of this Agreement are inconsistent with the provisions of the said award, the provisions of this Agreement shall prevail.

#### 5. ALL PURPOSE WAGE RATES

- (a) The total rates of pay and allowances shall increase from the commencement of this Agreement by four percent (4%).
- (b) From the first pay period to commence on or after 3 May, 1999 rates of pay and allowances will be further increased by four percent (4%).
- (c) The rates of pay for casual employees shall be increased in accordance with paragraphs (a) and (b) hereof. Provided that a casual employee who has been regularly rostered for a period of 6 months shall be paid on hourly rate calculated at 86.95% of the weekly rate for trackhands under this agreement divided by 38 plus 15%.
- (d) Casual employees will be paid proportionate annual leave in accordance with the Annual Holidays Act.

#### 6. HOURS OF WORK - WEEKLY EMPLOYEES

- (a) Day Workers

All work prescribed by this Agreement is considered to be "Day Work".

- (i) The ordinary hours of day workers shall not exceed of 38 hours per week which may be averaged in a (4) week cycle to allow for the taking of a Rostered Day Off. Ordinary hours shall be of 8 hours per day, Monday to Friday inclusive between the hours of 7.45am and 4.00pm to be worked continuously except for the taking of a meal break.



(ii) The Club shall fix starting and finishing times within the daily limitation prescribed in paragraph (a) (i) of this sub-clause, and may alter the times by mutual consent to suit the operational needs of the Club. Provided that such mutually agreed starting time shall not be earlier than 6.00 a.m.

(iii) To enable work to finish at 4 pm the ten minute morning rest period has been abandoned.

(iv) Employees shall be allowed the following:

- \* if working in the vicinity of their amenities employees shall be allowed sufficient walking time to get to and from their amenities prior to and at the cessation of lunch break

- \* if working away from their amenities shall be allowed a maximum of five (5) minutes walking time to get to and from their amenities prior to and at the cessation of lunch break

- \* all employees shall be allowed five (5) minutes wash up time prior to their normal finishing time. This time allowance may be subject to review based on the nature of work performed.

(v) Notwithstanding anything contained in this clause, track crossing attendants may commence their ordinary day's work at 4.00am provided that they be allowed thirty minutes for breakfast, such thirty minutes to be counted as ordinary working time.

(b) Rostered Day Off

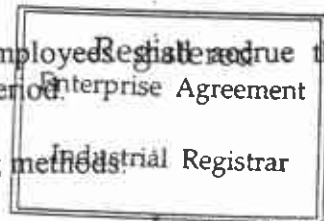
(i) In achieving an average of 38 hours per week employees registered under the Enterprise Agreement are entitled to one rostered day of in each four week period.

(ii) Employees may be rostered off by one of the following methods:

- \* by working four (4) days in each week of eight (8) hours with a further day of six (6) hours duration.

- \* by working 19 days in a four (4) week cycle, where the twentieth day in the cycle is a paid day off, being taken as a common day off for all employees.

- \* by working 19 days in a four (4) week cycle, where the twentieth day in the cycle is a paid day off, being taken as different days off for each employee.



- \* by employees and management reaching agreement about the manner of taking a rostered day off.
  - \* Rostered Days Off should be taken in accordance with a roster prepared by the Club in consultation with employees.
- (iii) If an employee is directed to work on his rostered day off, the employee shall be paid the appropriate overtime rate under this Agreement and shall take the foregone Rostered Day Off at a time mutually agreed by the employee and the Club.
- (iv) Employees are not eligible for sick leave, bereavement leave in respect of absences on rostered Days off as such absences are outside their usual hours of duty.
- (v) In the event of a scheduled Rostered Day off falling due on a Public Holiday, the employer and employee(s) shall agree on a substitute day to be taken.
- (vi) Pro rata payment for time accrued toward a Rostered Day Off shall be paid out on termination of employment.

#### 7. HOURS OF WORK - CASUAL EMPLOYEES

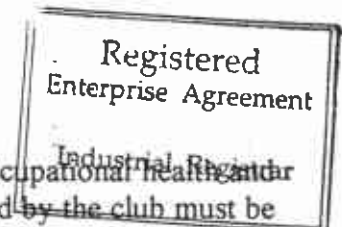
The starting and finishing times and meal break for casual employees shall be within the spread of hours provided in clause 6 hereof.

#### 8. OVERTIME

All time worked outside the hours provided by clauses 6, and 7, of this agreement, shall be overtime and shall be paid for at the rate of time and one-half for the first two hours and double time thereafter on that day. Double time shall be paid for all work done on a Sunday and the rate of double time and one-half shall be paid for all work done on a public holiday.

#### 9. PROTECTIVE CLOTHING

- (a) It is a condition of this agreement and in accordance with occupational health and safety standards that protective clothing and equipment issued by the club must be used at all times.
- (b) Protective clothing will be issued to casual employees who are regularly offered casual work.

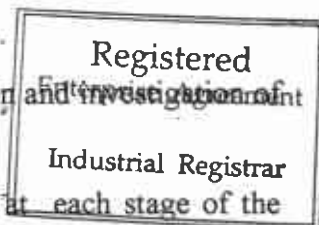


- (c) Failure to comply with this requirement will lead to disciplinary action. However, no employee will be terminated for a breach of this requirement without the case being first discussed with the union.

## 10. DISPUTE PROCEDURES

The procedures set out in Clause 28 Grievance and Disputes Procedures of the Race Clubs, & c. Employees (State) Award shall apply after the following matters are satisfied.

- (a) The procedures set out below relating to disputes between employers and employees should be followed:
- (i) A question, dispute or difficulty must be initially be dealt with as close to its source as possible to ensure that the local concerns and conditions are reflected in any settlement reached by the parties with graduated steps for further discussion and resolution at higher levels of authority if the matter remains unresolved.
  - (ii) reasonable time limits must be allowed for discussion at each level of authority.
  - (iii) An employee(s) shall in the first instance refer any matter to their immediate supervisor who will endeavour to resolve the problem within a period of not more than 48 hours.
  - (iv) Where the problem will take a longer time the supervisor shall inform the employee(s) of the progress of the matter.
  - (v) Reasonable time limits must be allowed for discussion and investigation of the matter at each level of the disputes procedure.
  - (vi) The employee(s) may be represented by the Union at each stage of the procedure either by the local delegate or if required by an official of the Union. The employee(s) may request representation from the Union prior to any action taking place to resolve the dispute after sub-clause (a) (iii) has been enacted. Equally, the club may be represented by an industrial organisation of employers or consultant after sub-clause (a) (iii) has been enacted.



- (b) The procedures set out below, relating to grievance of individual employees must be followed:
- (i) The employee is required to notify the employer formally as to the substance of the grievance, request a meeting with the employee for discussions in order to clarify the grievance and state the action or remedy sought. This notification shall be in writing or may be verbal so long as the notification sets out the grievance clearly and in a manner that the parties understand the nature of the notification.
  - (ii) The grievance must be dealt with as close to the sources as possible. Steps are set out below should further discussion and resolution need to take place at a higher level of authority.
  - (iii) At the conclusion of the discussion the employer must provide a response to the employee's grievance if the matter has not been resolved, the response must include the reason for not implementing such proposed remedy.
  - (iv) While the grievance procedure is being followed normal work must continue.
  - (v) Reasonable time limits must be allowed for discussion at each level of authority to ensure all parties concerns are recognised and resolution can reflect the local needs and conditions.
  - (vi) Employees may elect to have representation from the Union at any stage in the procedure.

## 11. DECLARATION OF INTEGRITY OF THE TERMS OF AGREEMENT

The parties to this Agreement declare that this Agreement:

- (a) is not contrary to the public interest
- (b) is not unfair, harsh or unconscionable
- (c) was not entered into under duress
- (d) is in the interest of the parties.



## 12. OPERATION AND DURATION

- (a) This Agreement shall have effect from the <sup>3rd February 1999</sup> ~~date it is registered under the Industrial Relations Act, 1996.~~ *to apply*

- (b) Employees covered by this Agreement at the date of registration shall be paid the wage and allowance adjustment provided by Clause 5 from the beginning of the first pay period to commence on or after 3 May, 1998, or the date of employment, whichever is the latter.
- (c) It shall remain in force until 2 May, 2000.

IN WITNESS WHEREOF the parties hereto have hereunto set hands and seals and/or affixed common seals:

GOSFORD RACE CLUB:

Witness:

Date:

*[Handwritten signature]*  
.....  
*[Handwritten signature]*  
.....  
23/9/98  
.....



AUSTRALIAN WORKERS UNION,  
NEW SOUTH WALES

Witness:

Date:

*[Handwritten signature]*  
.....  
K. Hall JP 950327  
.....  
18/9/98  
.....

*[Handwritten signature]*, Secretary.





**Gosford Race Club & AWU Enterprise Agreement 1998**

**Rates of Pay**

First Tier - from the first pay period to commence on or after 3<sup>rd</sup> May 1998

Second Tier - from the first pay period to commence on or after 3<sup>rd</sup> May 1999

<b>Rates of Pay (Weekly)</b>	<b>1<sup>st</sup> Tier</b>	<b>2<sup>nd</sup> Tier</b>
Leading Hand - track & Maintenance	\$555.70	\$577.10
General track or Maintenance Hand	\$504.30	\$523.70

